



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

****REVISED 04-26-2016**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: April 21, 2016

SUBJECT: JEFFERSON COUNTY Meetings – Week of April 25, 2016

April 25, 2016 Monday	Planning and Zoning Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	Planning and Zoning Committee (Jefferson County Town's Association Meeting)	7:00 p.m.	Highway Department 1425 Wisconsin Dr, Jefferson
April 26, 2016 Tuesday	Nutrition Project Council	2:00 p.m.	Workforce Development 874 Collins, Rm 103, Jefferson
	Sheriff's Civil Service Commission	5:15 p.m.	Sheriff's Office 411 S. Center Ave, Jefferson
April 27, 2016 Wednesday	Administration and Rules Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Criminal Justice Collaborating Council (CJCC)	12:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
	*Historic Sites Preservation Commission	6:00 p.m.	UW Extension 864 Collins, Rm 12, Jefferson
April 28, 2016 Thursday	**Economic Development Consortium (Agenda Revised)	8:30 a.m.	Workforce Development 874 Collins, Rm 111, Jefferson
April 29, 2016 Friday	No Scheduled County Meetings		
April 30, 2016 Saturday	No Scheduled County Meetings		
May 1, 2016 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 202, COUNTY COURTHOUSE (Please note room change)

311 S. CENTER AVE., JEFFERSON, WI 53549

8:30 A.M. ON MONDAY, APRIL 25, 2016

- 1. Call to Order**
- 2. Roll Call (Establish a Quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of March 28, April 18 and April 21, 2016 Committee Minutes**
- 7. Communications**
- 8. March Monthly Financial Report for Land Information Office – Andy Erdman**
- 9. Discussion and Possible Action on Parcel Map Improvement Project Proposal Review and Contract Award – Andy Erdman**
- 10. April Monthly Financial Report for Zoning – Rob Klotz**
- 11. Discussion and Possible Action Regarding Using a Repurposed Barn on a Temporary Basis and Regulations in SPS 361.03(12) and SPS 314.01(5) Concerning that Use**
- 12. Review and Possible Decision on Surface Water Runoff Plan for Lot 26 of Oakland Park Estates-Jerry Thiltgen Building Site on PIN 022-0-613-0531-026 in the Town of Oakland at W9181 Wilderness Place**
- 13. Request for Holding Tank Waiver at W1117 Island Road in the Town of Palmyra, on PIN 024-0516-1524-001 for Chris & Denise Winkler**
- 14. Discussion and Possible Action Regarding a Request by Nick & Buffy Uglow to Replace a Home which was Removed in 1973 at More Than 100 Feet from its Original Location. The Site is Across from W4932 Horseshoe Rd, Town of Watertown, on PIN 032-0814-1311-000**
- 15. Discussion and Possible Action on Revising the Approval for Petition R3324A-08 for Cindy Pitzner on PIN 014-0614-0514-000 in the Town of Jefferson**
- 16. Discussion and Possible Action on Petitions Presented in Public Hearing on April 21, 2016:**
 - R3872A-16 & CU1873-16 – Noah’s Last Storage Spot, LLC, for an A-2 zone and mini-warehousing along USH 12 in the Town of Koshkonong
 - R3873A-16 – Kevin Gordon/Nancy Gordon Trust property to create a 2-acre A-3 zone on Ziebell Road in the Town of Aztalan
 - R3874A-16 – Lee Leverton/Gary & Beth Leverton, Lee & Lori Leverton LE property to create a 4.2-acre A-3 lot at N6441 County Road S in the Town of Lake Mills
 - R3875A-16 – A & L Johnson, Inc & David Schroeder to create a 1.94-ac A-3 zone around the home at N5155 Crossman Rd in the Town of Lake Mills
 - R3876A-16 – David G Schroeder to enlarge two existing A-3 zones on Hope Lake Rd in the Town of Lake Mills by 0.5 acre each

R3877A-16 – Herman Zastrow to create a 2-acre A-3 zone around the home at N8276 County Road E and a 3-acre A-3 zone around the home at N8280 County Road E

R3878A-16 – Jon & Renee Gallun to create a 10.3-acre Natural Resource zone near County Road E in the Town of Palmyra

CU1874-16 – Bertha Langholff for conditional use to be allowed conversion of a single-family home to a duplex at W3319 US Highway 18 in the Town of Jefferson

17. Discussion and Possible Action on Fees for Class 2 Collocations

18. Continued Discussion Regarding Mini-Pigs and the Upcoming Meeting with Staff at the Towns' Association Meeting

19. Possible Future Agenda Items

20. Upcoming Meeting Dates

May 16, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 201

May 19, 7:00 p.m. – Public Hearing in Courthouse Room 205

May 23, 8:30 a.m. – Decision Meeting in Courthouse Room 203

June 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 201

June 19, 7:00 p.m. – Public Hearing in Courthouse Room 205

June 27, 8:30 a.m. – Decision Meeting in Courthouse Room 203

21. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

JEFFERSON COUNTY HIGHWAY DEPARTMENT
1425 WISCONSIN DR., JEFFERSON, WI 53549
7 P.M. ON MONDAY, APRIL 25, 2016

The Jefferson County Towns' Association will be meeting on Monday, April 25 at 7 p.m. at the Jefferson County Highway Department. Scheduled to speak at that meeting will be Zoning Department staff members Sharon Ehrhardt, on the topics of Clean Sweeps and electronic recycling; and Rob Klotz, regarding regulation of mini-pigs in Jefferson County. A quorum of the Planning and Zoning Committee may be in attendance. However, no Committee action will be taken.

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Nutrition Project Council Agenda
Jefferson County
Workforce Development Center
874 Collins Road, Room 103
Jefferson, WI

Date: April 26, 2016

Time: 2:00 p.m.

Committee Members: Karen Anfang, Carol Ellingson, Janet Gerbig, Roxy Granzow, Barb Natrop, Rita Kannenberg, Holly Ingersoll

1. Call to order
2. Roll call (establish of a quorum)
3. Certification of compliance with Opening Meetings Law
4. Approval of the agenda
5. Approval of Nutrition Project Council minutes: January 26, 2016
6. Communication
7. Public Comment (Members who wish to address the committee on specific agenda items must register their request at this time)
8. Discuss Standardized Cost Worksheet for Determining the Actual Cost of Meals
9. Discuss Aging Network Dietitian/DTR Communication Group
10. Discuss Sip & Swipe Cafés
11. Discuss Clarification on Hair Nets & Base Ball Caps
12. Discuss Meal Temp Issues & Draft Policy Guidelines
13. Discuss Volunteer Banquet
14. Roundtable discussion regarding current and future services provided by Senior Dining, included updates, issues and concerns regarding various meal sites
15. Adjourn

Next scheduled meetings: Tuesday, July 26, 2016

Tuesday, October 25, 2016

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

SHERIFF'S CIVIL SERVICE COMMISSION AGENDA

JEFFERSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

5:15 P.M.

411 S. CENTER AVENUE, JEFFERSON, WI 53549

CHRISTINE SPANGLER, CHAIR, WILLIAM GAUGERT, ROD LAUDENSLAGER, KEVIN PURCELL, LEE LEVERTON

Tuesday, April 26, 2016

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of agenda
5. Public Comment - Members of the public who wish to address the committee on specific agenda items must register their request at this time.
6. Closed session pursuant Wisconsin State Statute 19.85 (1)(c) regarding considering employment or promotion of public employees.

5:15 p.m. - 5:30 p.m. - Briefing on Candidates

5:30 p.m. - 6:00 p.m. - Candidate

6:00 p.m. - 6:30 p.m. - Candidate

6:30 p.m. - 7:00 p.m. - Candidate

7:00 p.m. - 7:30 p.m. - Candidate

7:30 p.m. - 8:00 p.m. - Candidate

8:00 p.m. - 8:30 p.m. - Candidate

8:30 p.m. - 9:00 p.m. - Candidate

9:30 p.m. - 10:00 p.m. - Scoring of candidates

7. Adjourn

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AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
311 S. Center Avenue
Jefferson, WI 53549**

Wednesday, April 27, 2016, Room 112, 8:30 a.m.

Committee Members

Amy Rinard, Chair; Jim Braughler, Vice-Chair; Steve Nass, Secretary; Jennifer Hanneman; Jim Schroeder

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Approval of the March 30, 2016 Committee meeting minutes
7. Approval of the April 19, 2016 County Board meeting minutes
8. Communications
9. Discussion and possible action on enacting a social media policy
10. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Buffalo County Resolution "Oppose UW-Cooperative Extension Multi-County Reorganization Plan
 - b. Calumet County Resolution "Opposing the UW-Cooperative Extension Reorganization Plan
11. Discussion and possible action on Task Force assignments – County Board Committee and work flow process
12. Financial Reports (March)
 - a. Clerk of Courts
 - b. Corporation Counsel
 - c. County Administrator
 - d. County Board
 - e. County Clerk
 - f. Register of Deeds
13. County Administrator's monthly report
14. Tentative Future Meeting and Agenda Items (May 25, 2016)
All meetings in Room 112 at 8:30 a.m. unless noted
15. Adjourn

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AGENDA

JEFFERSON COUNTY CRIMINAL JUSTICE COLLABORATING COUNCIL (CJCC)

Jefferson County Courthouse – **Room #202**

311 S. Center Avenue

Jefferson, WI 53549

Wednesday, April 27, 2016 at 12:00 noon

Committee Members

Randy Koschnick
Circuit Court Judge

Jim Schroeder
County Board Chair

Susan Happ
District Attorney

Paul Milbrath
County Sheriff

Carla Robinson
Clerk of Courts

John David
Mayor – City of Watertown

Jeffrey De La Rosa
Public Defender's Office

Martin Lastrilla
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Denis Sorenson
City of Waterloo Police Chief

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from March 23, 2016 meeting.
5. Public comment.
6. Update on JCATC outcomes and 2016 year to date (Sara Carpenter).
7. Update on SCRAM and Remote Breath (Sara Carpenter).
8. Update on data gathering on local criminal re-offenders, including criminogenic needs,
 - Lafollette Center update
9. Coordination with Recidivism Council and other agencies.
10. Discussion on heroin/opiates.
11. Discussion and possible action on:
 - Discussion on Policy and Procedures Manual JCATC
 - Replacement for Jeff Zaspel
12. General discussion for long term objectives of the CJCC.
 - Out Brief from Treatment Courts Standards Training
 - Discussion and possible action on Treatment Courts Standard Training Action Plans
13. Agency updates.
14. Future meeting dates:

May 25, 2016	12:00 noon
June 22, 2016	12:00 noon
July 27, 2016	12:00 noon
15. Future agenda items.
16. Adjourn.

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Agenda
Jefferson County Historic Sites Preservation Commission
UWEX Building
864 Collins Rd, Rm 12
Jefferson, WI

Wednesday, April 27, 2016
6:00 to 9:00 p.m.

Commission Members: Cindy Arbiture, Chair
Robert Birmingham, Vice-Chair
Julia Ince - Secretary
Ed Morse, Jefferson Co. Board Representative
James Levy
Michael Opager
John Molinaro

Guest: Steve Grabow, Community Development Educator, Professor
UW-Extension, Jefferson County

Jefferson County Historic Sites Preservation Commission's Strategic Planning

1. Welcome by Cindy Arbiture
2. Introduction to Planning Process Steve Grabow
3. Review JCHSPC Ordinance, and "Purpose and Intent" statement
4. Review and evaluate past goals and accomplishments of JCHSPC
5. Break 7:30 p.m. to 7:40 p.m.
6. Plan for future goals
7. Adjourn



April 28th 2016, 8:30 a.m.

864 Collins Road, Room 12, Jefferson, WI 53549

JCEDC BOARD AGENDA

****REVISED 04-26-2016**

Board Members

Chairman: John David – City of Watertown

Timothy Freitag – City of Jefferson, Linda Bagley-Korth – Cambridge, Steve Wilke – City of Lake Mills, Mark Johnsrud - Village of Johnson Creek, Mo Hansen – City of Waterloo, Pat Cannon – City of Whitewater, Matt Trebatoski – City of Fort Atkinson, Augie Tietz – County Supervisor, Jim Mode – County Supervisor, Jim Schroeder – County Board Chair

- I. Call to Order**
- II. Roll Call (Establish a quorum)**
- III. Certification of Compliance with Open Meeting Laws**
- IV. Approval of April 28, 2016 Agenda**
- V. Approval of Minutes – February, 2016 *#**
- VI. Citizens' Comments. *Members of the Public who wish to address the JCEDC on specific agenda items must register their request at this time.***
- VII. JCEDC Reports**
 - A. **Finance Reports – Final 2015 and Preliminary March, 2016 *#**
- VIII. General Orders**
 - A. External Committee Reports**
 - 1. Wisconsin River Rail Transit Commission (2-5min summary)
 - B. Director's Report #**
- IX. Special Orders**
 - A. Discussion and possible action to authorize funding for a Laborshed Study as a Part of an EDA Grant Application * #**
 - B. Update on the Feasibility Study and Capital Campaign Process * #**
 - C. **Discussion and possible action on 501c3 Formal Application ***
- X. Closed Session ***
 - A. Discussion and possible action on JCEDC/WEDO Merger #**

Convene in closed session pursuant to section 19.85 (1)(e), *deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session*, for the purpose of discussion and possible action on the terms and conditions for merging the Watertown Economic Development Organization into the Jefferson County Economic Development Consortium and creating a new 501(c)(3) corporation.
 - B. Discussion and possible action on Dodge County Collaborations #**

Convene in closed session pursuant to section 19.85 (1)(e), *deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session*, for the purpose of discussion and possible action on the terms and conditions for a formal collaboration with Dodge County under the new 501(c)3 organization and 5-Year Strategic Initiative.
- XI. Open Session: Special Orders ***
 - A. Possible Action on JCEDC/WEDO Merger ***
 - B. Possible Action on Dodge County Collaborations ***
- XII. New Business**
 - A. Future Agenda Items**
 - 1. ****May JCEDC Officer Elections**
 - 2. ****Feasibility Study Presentation**
 - B. Upcoming Meetings/Seminars**
- XIII. Adjournment**

*** Indicates a vote will be taken. # Indicates a document is enclosed.**

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